



Q&A's: How to register as a REMIT Market Participant in CEREMP

This document provides a quick overview of answers to frequently asked questions about practical issues regarding registration in the CEREMP Registration System as a REMIT market participant on EU wholesale energy markets.

1 What are the steps for registration as a REMIT market participant?

The basic steps in the process of registering a company as a REMIT market participant are as follows.

User account

- 1) **Power of Attorney.** Before the application, grant a Power of Attorney to the individual in the company who will apply for the CEREMP user account, authorizing them to undertake the necessary steps. Please refer to ACM's website for a template for such a Power of Attorney. <https://www.acm.nl/system/files/documents/template-power-of-attorney.pdf>
- 2) **Apply for a CEREMP user account.** Designate an employee in the company, or outside, as the individual to apply for the REMIT Market Participant Registration and to keep the registration up-to-date afterwards. The designated person applies for a user account in CEREMP. https://www.acer-remit.eu/ceremp/home?nraShortName=19&lang=nl_NL
- 3) **ACM verifies the user account application.** ACM verifies the information that is provided. If the information is correct and complete, the user account is approved. The username is a 6-digit number. Please note that applications without a Power of Attorney will be rejected.

Market Participant Registration

- 4) **Apply for a REMIT Market Participant Registration.** The CEREMP user is able to start the application process of registering a company as a REMIT market participant. Please make sure to enter the necessary information in a correct manner. Submit the application via CEREMP to ACM.
- 5) **ACM verifies the application for the market participant.** ACM verifies the information that has been entered. If this information is not accurate or complete, or if ACM has any further questions, ACM will reply with a request to change the application via CEREMP. Usually, ACM will also send an email to the provided e-mail address about the changes that it requests. If the revised application is correct and complete, the market participant registration is approved.
- 6) **ACER Code.** After ACM's approval of the market participant registration, the company receives its ACER code.

The above steps are described in more detail in the CEREMP manual, which can be found on ACM's website.

<https://www.acm.nl/nl/publicaties/remit-ceremp-user-manual>

In addition, please find further information on ACM's website about what companies should register.

<https://www.acm.nl/en/remit-obligations/registration-energy-market-participant>

2 Where can I submit the information on the designated representative located in the Netherlands?

From November 8, 2024, market participants from third countries that are registered with ACM as REMIT market participants must have a designated representative located in the Netherlands. And they need to provide ACM with the contact details of this designated representative.

The contact details (name, address, email address, telephone) of the designated representative and the written mandate must be entered in the CEREMP system, in the same place as the information about the registration of the market participant itself.

Please find more information about this requirement in the following open letter of the EU Agency for cooperation between energy regulators ACER:

<https://www.acer.europa.eu/news-and-events/news/revised-remit-acer-clarifies-new-obligations-non-eu-market-participants-and-persons-professionally-arranging-or-executing-transactions>

3 How long does the registration process take?

ACM aims to process new applications for user accounts and market participant registrations as quickly as possible. Generally speaking, the entire process may take up to two weeks. The actual timeframe largely depends on the quality of the information provided by the company and on how many changes are needed during the process.

4 Can a market participant registration in CEREMP be managed by more than one user account?

Yes, it is possible to have more than one user account linked to a single market participant registration. In order to do so, each user must apply for their own account and upload their own Power of Attorney. The extra user must file a 'request for association' with the market participant in the CEREMP system. The already linked user is able to accept the request from the extra user to link to the market participant registration.

5 The person assigned as a linked user in CEREMP does not work for the company anymore. How can I appoint a new linked user?

In order to do so, please follow the steps for applying for a new user account. As always, a Power of Attorney document is required. The new user needs to file a request for association with the market participant in the CEREMP system. Next, please contact ACM via remit@acm.nl and explain why it is necessary that this new user must be associated with an existing market participant. ACM will accept this request, and the new user will be able to manage the market participant registration.

6 I am unable to reset my password / I forgot my password. What should I do?

Please note that passwords for MP accounts must be reset using the Forgotten Password utility on the CEREMP MP page related to ACM

(https://www.acer-remit.eu/ceremp/home?nraShortName=19&lang=nl_NL), in which case you will receive an email. The username is always a 6-digit number.

7 I run into a technical error. I am unable to login into the CEREMP system, or to manage the market participant registration. What should I do?

In case of any errors when accessing the CEREMP system, or while using the system, please make sure first that you have followed the instructions in the CEREMP Manual, which can be found on ACM's website.

<https://www.acm.nl/nl/publicaties/remit-ceremp-user-manual>

If this does not resolve your issue, please make clear notes of your situation including screenshots of the error message, URL, date and time of your actions. Please explain the situation you experience to ACM via remit@acm.nl including details such as screenshots, URL, date and time of actions.

ACM will then forward your questions to the technical service support of the CEREMP system, and will provide further feedback when available.

8 My company is no longer active as a REMIT market participant in the EU wholesale markets for electricity and gas. What should I do?

If your company is no longer active on the EU wholesale markets for electricity and gas, and you do not expect to be active again, you must terminate the registration as a market participant in the CEREMP system. Please make sure that all relevant trading activities, orders and transactions are reported under the correct ACER code. Once this is done, please file a request for terminating the market participant registration in CEREMP.

ACM will verify the request for terminating the registration, and will subsequently approve this.

9 Where can I find more detailed information on the Registration process with ACM and the CEREMP system?

The above steps are described in more detail in the CEREMP manual, which can be found on ACM's website.

<https://www.acm.nl/nl/publicaties/remit-ceremp-user-manual>

In case of any questions, please refer to this document with Q&As about the CEREMP Manual first. If you cannot find an answer to your question, please contact ACM at remit@acm.nl.